St. Louis Simulation Interest Group

### Helping behaviors

**C**larifying

**L**inking & harmonizing

**I**nitiating

**K**eeping ‘gates open

**S**ummarizing

Officer’s Meeting

**Hindering behaviors**

**B**locking

**R**ambling

**A**ttacking

**T**aking over the discussion

**S**ilence – not participating

Date: Wednesday, January 8, 2020

Time: 1000-1100 am

Place: Conference Call

**Presiding: Margie Hassler (SLU)**

**Present: Kathy Roseland (MBU), Beth Hankamer (SLU), Melissa Ehmke (SSM) Josh Spann (SIUE), Abbey Dickenson (St. Lukes), Sarah Weyhrich (SLCH)**

**Meeting Minutes**

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| **Items** | **Materials/Discussion Person** | **Deliverables /Desired Outcomes** |
| 2020 Meeting Dates and locations | It was discussed and decided that February 20 meeting will remain at St. Lukes: Abbey confirmed.  April 3, meeting will be either at SSM Fenton or St. Lukes dependent on the meeting with Akvin, Kathy and Margie  It was determined that the rest of the meeting venues will be decided at the Feb 20 meeting. | Thursday February 20, 2020 1330-1530 St. Lukes: Friday April 3, 2020 0900-1500 Lunch provided Workshop Simulation Training Center in Fenton.  Wednesday, May 20, 2020 1330-1530  Wednesday, September 9, 2020 1330-1530  Wednesday, October 28, 2020 1330-1530  Determine rest of meetings. |
| February 20 meeting agenda draft | February meeting agenda was approved with the addition of call out to announce initial website production to be distributed later in 2020. | 1.Present new officers for vote and swear them in  2. Brainstorm mission/vision statement  3. Brainstorm officer duties  4. Identify a group of people willing to wordsmith the two items above and present at May meeting  5. Sharing session: Those who attended IMSH to share new innovations and teaching strategies.  6. share details for workshop in April 2020.  7. Identify hosts for the 2020 meetings.  8. Web site info |
| Workshop April 3, 2020 0900-1500 | Avkin Company will hold a workshop for SLSIG on April 3, 2020 ?0900-1530? At either St. Lukes or SSM new building  Point person is Kerigan Butt kerigan@avkin.com | Kathy and Margie will meet with point person in the next week and determine final plans. Will disperse information when available. |
| Parking Lot |  | Margie will contact those going to IMSH so we can have an insitu meeting and sharing session.  Kathy and Margie will meet with Avkin in separate meeting to determine next steps for conference. |
| Web site | Josh is in the process of developing the website. He requests that officers send pictures along with short description so he can populate the site. | Pictures and share with Josh. He will share slsig.github.io |
| Next Officers Meeting |  | TBD after Feb 20 meeting unless determined to meet earlier |